

MEETING #24 - May 14

At a Regular Meeting (#1) of the Madison County Board of Supervisors on May 14, 2019 at 4:00 p.m. at the Madison County Administrative Center Auditorium located at 414 N. Main Street:

PRESENT: R. Clay Jackson, Chair
Amber Foster, Vice-Chair
Jonathon Weakley, Member
Kevin McGhee, Member
Charlotte Hoffman, Member
Jack Hobbs, County Administrator
Mary Jane Costello, Director of Finance/Assistant County Administrator
Sean Gregg, County Attorney
Jacqueline S. Frye, Deputy Clerk

1. *Call to Order, Pledge of Allegiance & Moment of Silence*

Supervisor Weakley enters the meeting

2. Determine Presence of a Quorum/Adopt Agenda

Chairman Jackson called for the following amendments to today's Agenda:

11f: Joint Meeting w/Planning Commission (7/3/19)

Supervisor Foster moved that the Agenda be approved as amended, seconded by Supervisor McGhee. *Aye: Jackson, Foster, Weakley, McGhee, Hoffman. Nay: (0).*

3. Public Comment.

Chairman Jackson opened the floor for public comment.

The following individual(s) provided comments:

Central Virginia Economic Development Partnership: Helen Cauthen was present to provide input on the "Go Virginia Region Nine" that includes PD9 and PD10 (Nelson County to Fauquier & City of Charlottesville). She referred to the County's future discussion to purchase the Moore Building for the use of future entrepreneur small business endeavors, and advised that the "Go Virginia" Small Business Entrepreneurship Innovation is a high priority in the region, and that the "Go Virginia" Council has initiated a business funding plan that focuses on Albemarle, Charlottesville and Madison connectivity to the rural areas. There will also be some opportunities for rural entrepreneurship which offer some "Go Virginia" matching funds if some programming can be implemented that coincide with other opportunities that will be coming forth in other rural localities.

With no further public comment being brought forth, the public comment opportunity was closed.

4. Special Appearance

5. Constitutional Offices:

Sheriff's Office: Erik Weaver, Sheriff, was present to advise of the 29th Tour de Madison event scheduled for this upcoming weekend; motorists were urged to drive with caution on the local highways and look out for the cyclists that will be participating in the weekend event.

6. County Departments:

EMS: Noah Hillstrom, Director of Emergency Medical Services, was present to provide highlights from his monthly departmental report. A request was also submitted in the amount of \$9,500.00 (\$8,830 quoted plus installation, allowances for gravel and contingencies equals total being requested). He advised that the building permit is in order to cover costs associated with the purchase of the shelter covering for the two (2) emergency vehicles. In closing, it was advised that the Madison County Volunteer Rescue Squad is planning to host an open house for the public; he plans to request funding to assist with the open house event.

The County Administrator also advised that consideration will be needed regarding the waiver of all building, zoning and other County fees associated with the proposed installation project.

Supervisor McGhee moved that the Board authorize the installation of the proposed ambulance shelter for EMS emergency vehicles located at 1494 N. Main Street, at a cost not to exceed \$9,500.00, and to waive all County building, zoning and related fees associated with the project, seconded by Supervisor Foster.

Chairman Jackson suggested that a list be constructed to denote agencies/organizations that are not to be charged any County fees.

After discussion, it was noted that a list was already in order and will be forwarded to the Board for future review and advisement.

Aye: Jackson, Foster, Weakley, McGhee, Hoffman. Nay: (0).

b. Consideration: Emergency Management Mutual Aid Agreement with Rappahannock County: John Sherer, Emergency Management Coordinator, was present to provide an update on the safety mutual aid agreement with Rappahannock County, which is currently being reviewed by the County Attorney for clarity. During a recent tabletop exercise, discussions focused on developing a rescue task force that would call for EMS personnel to utilize full body armor (the same as law enforcement personnel) that would allow them to enter a building to provide life-saving emergency care to victims before law enforcement personnel fully secure the building. The cost of full body armor is \$932.00 per set, and has a shelf life of five (5) years and stock will need to be rotated out. Funding is being requested today to cover the purchase of six (6) sets of the proposed gear. This gear can also be used when personnel are called to a domestic incident.

The Finance Director noted that there is \$800.00 in contingency for the next budget year for the proposed purchase; an appropriation of funds can be initiated from the timber sales revenue.

Comments from the Board:

- *Supervisor Weakley: Questioned the specifics concerning the five-year life span.*

Troy Estes of the Sheriff's Department was present and advised that within a five-year period, there is a breakdown of the material simply caused by 'exposure'; he further stated that the armor company will not back the safety of the product after a five-year (5) period; the only part of the armor that will need to be replaced is the 'plates' and not the entire set.

Mr. Hillstrom verbalized concerns that he would be unable to guarantee that all EMS staff would be trained to utilize the full body armor; also noted that in some localities, emergency personnel do utilize a rescue task force,

To which, Mr. Sherer advised is being initiated in Arlington, VA, and that they also utilize the concept in the training process. In closing, he referred to the fact that buildings are much larger in Northern Virginia and that emergency personnel can enter on different levels (than in Madison County).

- *Supervisor Weakley: Questioned the effects of the County's budget process and whether the proposed concept will affect the County's insurance risk factor.*

To which the Finance Director noted that EMS is already the County's highest risk factor.

Supervisor Weakly moved that the Board authorize the purchase of the requested 1st responders' body armor from FY19 monies with a cost not to exceed \$6,500.00, seconded by Supervisor Foster. *Aye: Jackson, Foster, Weakley, McGhee, Hoffman. Nay: (0).*

The County Attorney noted that a few signature lines will be added to the proposed agreement; it should be ready for signatures tomorrow.

Economic Development & Tourism: Tracey Gardner, Director of Economic Development & Tourism was present to provide highlights from her monthly departmental report (i.e. local grand openings; recent purchase of old post office, attaining permits for TOTM festival' revolving loan committee, success of Madison Day event, future Plow & Hearth expansion endeavor, input on Shenandoah Group, Neighbor's Day in the Park, Tween Rivers, etc.), and stressed the fact that new business comes from existing business. The business appreciation dinner is scheduled for Monday, May 20th, and the business expo is scheduled for Thursday, May 23rd from 1:00 p.m. to 6:00 p.m. A spending comparison in tourism dollars from 2017 shows:

- Madison: \$1,000,000.00
- Culpeper: \$975,000.00

Schools: Anna Graham, Superintendent, was present for today's meeting session.

7. Committees or Organizations:

a. Report on Status of Committee & Other Appointments: The Deputy Clerk advised that the FAPT Parent representative vacancy is still in place. There have been no applications received for the future DSS Board vacancy that will expire June 30, 2019.

Valerie Ward, DSS Director was present and advised that the CPMT now has two (2) potential candidates to review for the FAPT parent representative vacancy. She will also plan to seek out possible candidates for the upcoming DSS Board vacancy.

Further updates will be provided at the next meeting session.

Madison County Planning Commission: Francoise Seillier Moiseiwitsch, Commission member, gave a report on the Planning Commission's activities.

8. Finance.

a. Consideration: Recent Claims

\$109,330.46 (5'10'19)

\$ 26,432.30 (5'13'19)

\$134,762.76 (Total)

Questions from the Board:

- Expenditure for elevator maintenance
- Bell tower invoices (will there be any additional bills)

The Finance Director advised that the aforementioned claim was for a part of the annual contract maintenance fees.

The Finance Director also noted that the waste management bill for April 2019 was \$42,000.00, and that there will be two (2) additional bills for the fiscal year. There is currently \$61,000.00 in the budget for the transfer station. It was further noted that the estimate for waste management costs was below the actual costs and that about \$40,000.00 in additional monies may be needed.

Supervisor McGhee moved that the Board approve claims totaling \$134,762.76, seconded by Supervisor Foster. Aye: Jackson, Foster, Weakley, McGhee, Hoffman. Nay: (0).

The Finance Director noted the remaining balance in the contingency fund is \$28,557.00 (before any of today's supplementals are deducted).

Supervisor Foster moved that the Board approve claims totaling \$89,160.01, seconded by Supervisor McGhee. Aye: Jackson, Foster, Weakley, McGhee, Hoffman. Nay: (0).

b. Consideration: Appropriation for EMS Interim Station Ambulance Shelter (#36) - \$9,500.00: The Finance Director advised that the request is for an appropriation of additional funds to EMS to pay to outside ambulance shelter at the new EMS location.

Supervisor Foster moved that the Board approve supplemental #36, seconded by Supervisor Weakley. **Aye: Jackson, Foster, Weakley, McGhee, Hoffman. Nay: (0).**

c. Consideration: Appropriation for Zoning & Planning [Accrued Leave Payout] (#36) - \$7,585.45: The Finance Director advised that today's request is for an appropriation of additional funds to Zoning & Planning for accrued leave payout (i.e. Zoning Administrator). Clarification was made on the wording for the proposed supplemental (i.e. Zoning and not WWMS & MCHS).

Supervisor Weakley, moved that the Board approve supplemental #37 with the revision as discussed, seconded by Supervisor Hoffman. **Aye: Jackson, Foster, Weakley, McGhee, Hoffman. Nay: (0).**

Clarissa Berry, Commonwealth Attorney, was present and explained that the aforementioned funds are used to pay for the annual spring institute training.

d. Consideration: Appropriation for Commonwealth Attorney's Office (#38): The Finance Director advised that the request is to appropriate additional funds to the Commonwealth's Attorney for a reimbursement from the Commonwealth Attorney's Institute.

Supervisor McGhee moved that the Board approve supplemental appropriation #38, seconded by Supervisor Foster. **Aye: Jackson, Foster, Weakley, McGhee, Hoffman. Nay: (0).**

9. Minutes

a. Consideration: April 23, May 1 & 7 Meeting Minutes

Chairman Jackson called for additions, corrections or approval of today's sets of minutes.

April 23, 2019: Supervisor Foster moved that the minutes from April 23'2019 to be approved as presented, seconded by Supervisor Weakley. *Aye: Jackson, Foster, Weakley, McGhee, Hoffman. Nay: (0).*

May 1' 2019: Supervisor Weakley moved that the minutes from May 1'2019 be approved as presented, seconded by Supervisor Hoffman. *Aye: Jackson, Weakley, McGhee, Hoffman. Nay: (0). Abstain: Foster.*

May 7'2019: Supervisor Hoffman moved that the minutes from May 7'2019 be approved as presented, seconded by Supervisor Foster: *Aye: Jackson, Foster, McGhee, Hoffman. Nay: (0), Abstain: Weakley.*

10. Old Business

a. Consideration: FY20 Tax Rate Ordinance (ID #2019-8): Chairman Jackson advised that a public hearing was held on the proposed Ordinance ID #2019-8. The County Administrator advised that the proposed Ordinance ID #2019-8 would impose the tax rates for the year. All proposed tax amounts will remain the same with the exception of the proposed real estate tax rate of .70 (per \$100 assessed valuation based on 100\$ of market value). Other rates will remain the same as the previous year.

Supervisor Hoffman moved that the Board adopt 'Resolution #2019-8, seconded by Supervisor McGhee.

After discussion, Supervisor Hoffman amended her original motion to adopt "Ordinance ID #2019-8 [To Fix Tax Rates in Madison County for the Tax Year Beginning January 1'2019] as presented. The amended motion was accepted by Supervisor McGhee. *Aye: Jackson, Foster, Weakley, McGhee, Hoffman. Nay: (0). A copy of the adopted ordinance follows.*

AN ORDINANCE TO FIX TAX RATES IN MADISON COUNTY FOR THE TAX YEAR BEGINNING JANUARY 1, 2019

BE IT ORDAINED by the Madison County Board of Supervisors that tax levies for the County of Madison be, and they hereby are established for the tax year beginning January 1, 2019, as follows:

- I. **REAL ESTATE** as defined by Virginia Code Section 58.1-300 (1950, as amended), including public service corporation real estate as defined by Virginia Code Section 58.1-2606 (1950, as amended) and manufactured homes as defined by Virginia Code Section 36-85.3 (1950, as amended):
\$0.70 per \$100 of assessed valuation based on 100% of market value, subject to Madison County land use tax ordinance if applicable (no increase).
- II. **TANGIBLE PERSONAL PROPERTY** as defined by Virginia Code Section 58.1-3000 (1950, as amended) and classified by Virginia Code Section 58.1-3500 through 58.1-3506 (1950, as amended), including public service corporation tangible personal property as defined by Virginia Code Section 58.1-2606 (1950, as amended):
 - \$3.60 per \$100 of assessed valuation based on 100% of market value for classified tangible personal property defined in Virginia Code Section 58.1-3503(A)(3-5) and (7-12) (1950, as amended); subject to personal property tax relief for personal use vehicles for automobiles, trucks, motorcycles, trailers or semi-trailers, campers and other recreational vehicles, and other motor vehicles (no increase); provided, however, the tax levy for motor vehicles with

a seating capacity of not less than 30 persons, including the driver, as classified by Virginia Code Section 58.13506(A)(39) (1950, as amended) shall be \$1.77 per \$100 of assessed valuation based on 100% of market value (no increase);

- \$3.10 per \$100 of assessed valuation based on 100% of market value for all other classified tangible personal property; provided, however, household goods and personal effects as defined by Virginia Code Section 58.1-3504 (A) (1-10) (1950, as amended) shall be exempt and farm animals, grains and other feeds used for the nurture of farm animals, agricultural products, farm machinery and farm implements as defined by Virginia Code Section 58.1-3505(A)(1-8) and (10) (1950, as amended) shall be exempt (no increase).

III. MACHINERY AND TOOLS as defined by Virginia Code Section 58.13507 (1950, as amended):

- \$1.67 per \$100 of assessed valuation based on 100% of market value (no increase).

IV. MERCHANTS CAPITAL as defined by Virginia Code Section 58.13510 (1950, as amended); provided, however, that persons or entities with no physical place of business in Madison County will not be taxed on the value of inventory owned by them and stored in a company that specializes in product fulfillment services on behalf of the product owner:

- \$0.86 per \$100 of assessed valuation based on 100% of market value (no increase).

b. Consideration: FY20 Budget Adoption Resolution (Resolution #2019-8): The County Administrator advised that the proposed resolution is for the actual FY20 budget. All appears to be in order; however, there are some large contingencies noted as discussed. He noted that the Board will need to adopt the proposed budget so the school board can receive a notice as to what their FY20 budget will be. The County will also need to sort out appropriations as approved.

Supervisor Foster moved that Resolution #2019-8 be approved as submitted, seconded by Supervisor McGhee. *Aye, Chairman, Foster, Weakley, McGhee, Hoffman. Nay (0).* A copy of the adopted ordinance follows.

RESOLUTION # 2019-8

RESOLUTION TO ADOPT THE FISCAL 2020 MADISON COUNTY BUDGET

WHEREAS, the Fiscal Year 2020 Budget has been duly prepared and fully considered by the Board of Supervisors; and

WHEREAS, numerous budget work sessions, open to the general public, have been conducted; and **WHEREAS**, in accordance with the Code of Virginia, a Public Hearing on the Fiscal Year 2020 Budget was conducted on May 7, 2019; and

WHEREAS, the Board of Supervisors has evaluated existing commitments, public education and public safety needs, as well as numerous other services and programs desired by the citizens of Madison County;

NOW, THEREFORE, BE IT RESOLVED on this 14th day of May, 2019, that the Madison County Board of Supervisors hereby approves and adopts the Fiscal Year 2020 Budget as summarized below:

Operating Budget

General Operations	\$	24,971,959
School Operations		21,079,959
School Food Services		885,000
Social Services (VPA)		2,997,564
Children's Services Act (CSA)		2,750,000
County Debt Service		1,437,408
Transient Occupancy Tax (TOT) Fund		105,000
Gross Budgeted Operational Expenditures:	\$	54,226,890
Less Transfers:		
School—Operational	\$	9,429,720
County Debt Service		1,437,408
Social Services (CSA)		1,000,554
Children's Services Act (VPA)		495,219
TOT Fund (to GF)		55,000
Total Transfers:	\$	12,417,901
Net Budgeted Operational Expenditures	\$	41,808,989

Capital Budget

General Operations	\$	2,918,577
School Operations		87,000
County Capital Projects Fund		2,053,000
School Capital Projects Fund		517,105
Gross Budgeted Capital Expenditures:	\$	5,575,682
Less Transfers:		
School Operating Fund (from GF)		87,000
County Capital Projects Fund (from GF)		1,454,189
School Capital Projects Fund (from GF)		517,105
Total Transfers:		2,058,294
Net Budgeted Capital Expenditures	\$	3,517,388

c. Consideration: FY20 Administrative Fee Resolution [Resolution #2019-9]: The County Administrator advised that the proposed resolution will affect the fee schedule that the County assesses. A few adjustments were adopted during the previous fiscal year which have now been added, along with a few other adjustments (i.e. dog tags, landfill hangtag fee requirement).

Chairman Jackson: Questioned if there were any requests for the secondary structure.

To which it was noted that there have been two (2) requests to date.

Supervisor McGhee moved that Resolution #2019-9 [Adopting Madison County Fees for FY20 & Thereafter Unless & Until Changed] seconded by Supervisor Foster. *Aye: Jackson, Foster, Weakley, McGhee, Hoffman. Nay: (0).* A copy of the adopted ordinance follows.

RESOLUTION #2019-8

**A RESOLUTION ADOPTING MADISON COUNTY FEES FOR FY20
AND THEREAFTER UNLESS AND UNTIL CHANGED.**

WHEREAS, the Madison County Board of Supervisors is enabled by the Code of Virginia to impose fees in order to fund various services; and,

WHEREAS, the Madison County Board of Supervisors desires to confirm the adoption of such fees in a consolidated format for the convenience and benefit of the residents and business operators of the Madison County;

BE IT RESOLVED that the fees listed on the following attachments will be effective for the July 1, 2019-June 30, 2020 fiscal year and thereafter unless and until changed by an appropriate action by the Madison County Board of Supervisors:

- A. Animal Control and Animal Shelter
- B. Building Official
- C. Planning and Zoning
- D. Solid Waste Collection and Disposal
- E. Emergency Communications

AND BE IT FURTHER RESOLVED, that where a fee is not listed on any attachment to this Resolution, the lawfully adopted regulation, resolution or ordinance of Madison County that established said fee shall continue to apply;

AND BE IT FURTHER RESOLVED, that where a fee listed on any attachment to this Resolution is at variance with a fee listed in a lawfully adopted regulation, resolution or ordinance of Madison County, the fee listed in this resolution shall apply.

A. FY20 Madison County Animal Control and Animal Shelter

Animal Shelter Fees

Small domestic animal such as a dog or cat:

Impoundment fee	\$12
Boarding Fee	\$5 per day or portion thereof
<i>This board fee shall be waived in the event the small domestic animal is claimed by its owner within 24 hours of its impoundment.</i>	
Dog adoption fee	\$95
Cat adoptions	\$75

Large domestic animal such as a horse, cow, goat, sheep, or pig:

Impoundment fee	\$15
Board fee	\$10 per day or a portion thereof
Trailer fee	\$50 per use
Adoption fee	\$45

Dog Tags

Per County Ordinance, \$10.00 for the lifetime of the dog, including all male dogs, unsexed male dogs, female dogs and unsexed female dogs

No kennel tags are issued by Madison County

No dog tag is required for guide dog for a blind person, hearing dog for a deaf/hearing impaired person, service dog for a mobility impaired person.

Dog tags can be purchased from the Treasurer's Office

B. FY20 Madison County Building Official**RESIDENTIAL**

One/two family dwellings (Including additions) Calculated on gross finished floor area
(Manufactured Homes and Modulares included)

Fee.....	\$.18
Minimum Charge.....	\$75.00
Unfinished basements.....	\$.08 sq. ft./\$50.00 minimum

Accessory Structures:

Attached/Detached Garages, Utility Sheds (over 150 sq. ft.) Decks and Porches

Fee.....	\$.12 sq. ft
Minimum Charge.....	\$60.00
Electrical/Plumbing/Mechanical for Accessory Structures.....	\$50.00 each

Remodeling and Alterations:

Exterior only (roof, siding, etc.).....	\$60.00
Interior	\$.18 sq. ft./\$75.00 minimum

Swimming Pool/Hot Tub/Spa: (all inspections included)

In-ground pool	\$200.00
Above ground pool	\$125.00
Hot Tub/Spas	\$100.00

Electrical/Plumbing/Mechanical

Electrical Fees for Residential	\$.07 sq. ft./\$75.00 minimum
Electrical service upgrade.....	\$60.00
Plumbing Fees for Residential.....	\$6.00 per fixture/\$75.00 minimum
Mechanical Permit.....	\$75.00

Chimneys/Flues/Fireplaces..... \$50.00 per unit

Demolition Permit..... \$40.00

Re-inspection Fee

(After 1st inspection or work not ready)	\$50.00
Investigative inspections	\$50.00
Plan amendments (after 1st review)	\$35.00
Permit renewals.....	\$25.00 each/\$50.00 maximum

Temporary occupancy request \$50.00

COMMERCIAL

New construction and alterations (calculated on gross floor area)

(0 – 10,000 sq. ft.) \$.18 sq. ft.

(Over 10,000 sq. ft.) \$.12 sq. ft.

Minimum fee \$75.00

Electrical/Plumbing/Mechanical

Electric \$.04 sq. ft./\$75.00 minimum

Plumbing \$6.00 per fixture/\$75.00 minimum

Mechanical \$.04 sq. ft./\$75.00 minimum

Fire Suppression and Fire Alarm Systems \$.02 sq. ft./\$150.00 minimum

Commercial range hoods (Suppression system included) \$75.00 each

Elevators/escalators \$125.00 each

Signs (electric included) \$75.00 each

Swimming pools –

Commercial use \$225.00

Electrical \$75.00

Plan amendments (after 1st review) \$60.00

OTHER PERMITS/FEES

Mobile office trailers (all inspections) \$75.00

U.S. Tanks (underground) /AS Tanks (above ground) (installation or removal) \$75.00

Amusement device inspections \$125.00

Demolition permit \$75.00

Investigative inspections \$50.00

Re-inspection fee \$50.00

(After 1st inspection or work not ready)

Septic permit \$40.00

Renewal fee- (\$75.00 per category) \$300 max.

Work started without permit \$25.00 each category - \$50.00 maximum

Tents/Air supported structures \$75.00 (each)

Electrical for tents \$40.00

All permits subject to a 2% state surcharge (this does not apply to zoning, erosion, septic permit fees)

Refunds – 75% of fee may be refunded if voiced by owner/agent after issuance of permit

EROSION AND SEDIMENT CONTROL

FEE SCHEDULE

(Permits valid for one year)

Erosion & Sediment Land Disturbing Permit \$300.00 + \$200.00/each additional acre *

Erosion & Sediment Control Plan Review \$200.00 + \$100.00/each additional acre (payable at plan submission) *

Agreement in lieu of plan (single family dwellings) \$125.00

Land disturbing permit renewal – 50% of initial fee Supplemental Plan Review..... 50% of initial fee Re-inspection fee (after 1st inspection) \$50.00
 [for purpose of computing fees, disturbed areas shall be rounded to the next whole acre]
 * up to 10 acres/after 10 acres, additional acreage is 50%

BUILDING PLAN REVIEW FEES

(Non-Refundable - payable at plan submission)

1. Residential Fee Schedule (R-5 Use groups) Residential dwelling units, additions, alterations & manufactured homes

- [A] Per square foot (finished & unfinished space)..... \$.02 [\$20.00 minimum fee]
- [B] Review of revisions to plans previously approved..... \$35.00
- [C] Accessory structure greater than 500 sq. ft.-..... \$20.00

2. Commercial (new construction, additions, alterations, change of use)

- [A] Per square foot (finished & unfinished space)....02 [\$40.00 minimum fee/ \$300.00 maximum fee]
- [B] Review of revisions of plan previously approved \$60.00
- [C] Electrical, plumbing, mechanical Plan reviews - \$40.00 each
- [D] Fire alarm & fire suppression plan reviews - \$50.00

C. FY20 Madison County Planning and Zoning

A. Zoning Fees

Application for Rezoning (Zoning Map Amendment)

- Minimum Charge..... \$2,000
- Parcel >10 acres; additional fee \$100 per acre >10
- Zoning Text Amendment \$400
- Proffer/Conditional Zoning Amendment \$2,000
- Comprehensive Plan Amendment \$1,500
- Zoning Certification Letter \$50
- Special Use Permit (SUP) \$500
- (SUP), Telecommunications Facility \$1,500
- Additional fee: Consultant Review.....(Cost)

Board of Zoning Appeals

- Variance Request \$200
- Appeal \$300

Permits

- Zoning Permit..... \$50
- Septic Permit \$50
- Agricultural Structure Permit \$25

B. Subdivision Fees

- Subdivision Plat, minimum fee \$1,500
- Additional fee, per lot..... \$150
- Family Division Plat \$150
- Boundary Line Adjustment Plat..... \$250

Boundary/Physical Survey Plat \$50

C. Site Plans

Site Plan Review/Approval, minimum fee \$500

Additional fee, per disturbed acre \$150

D. FY20 Madison County Solid Waste Collection and Disposal Fees

1. All users of the Madison County transfer station shall be subject to the fees below unless specifically exempted by the Madison County Board of Supervisors. *(Madison County, including the Madison County School Board and the Madison County Parks and Recreation Authority, and the Madison County Fair are exempted.)*
2. Madison County Residents Only: Residential bagged trash: No charge
 - a. Hang tag will be provided at no charge
 - b. One small bulk item permitted per week at no charge (less than 25 lbs.)
 - c. Additional or replacement tags \$5.00 with a limit of 2 per household
3. Small home-based Madison County business and non-profits may dispose up to 6 - 30-gallon bags per week. Anything over 6 bags will be charged at the established rate per ton. A hang tag will be provided at no charge
4. Appliances with Freon (refrigerator, air conditioners) 20.00 each
 - a. Small refrigerators less than 48" tall \$10
5. Tires \$3.00 each
6. Furniture if mixed in with bags can be charged by the unit at:
 - a. Small items (furniture appliances, debris less than 20 lbs.) \$2.00
 - b. Medium items (furniture appliances, debris less than 50 lbs.) \$5.00
 - c. Large items (furniture appliances, debris more than 50 lbs.) \$10.00
 - d. Mattress or box spring \$8.00 each
7. All other trash (commercial, bulk, etc.) will be weighed and charged at \$65.00 per ton
8. Brush & woody debris \$65.00 per ton
Free brush months (October & March) for residential brush only.
9. Should the scale be inoperable please refer to the "Scale Inoperative Procedure of 12-9-13
10. No charge for single stream or scrap metal recycling (not appliances)
11. Items that may have a reclaimed value (re-use) may be held separately by the facility and reclaiming by residents or non-profits. This is only as space permits, is for residential use only and is not to be resold. The County is not responsible for and makes no warranty or representation as to condition or use of any items reclaimed.

12. No hazardous materials accepted
13. Payment is by cash, check or a charge account may be set up once approved.
14. Large quantities of recycling may be accepted however rates and logistics shall be negotiated in advance and subject to the Board of Supervisors approval.

E. FY20 Emergency Communications

Secondary structure addresses (ref. Res#2018-12 approved on September 25, 2019).....\$50.00

F. E. FY20 Emergency Communications

Secondary structure addresses (ref. Res#2018-12 approved on September 25, 2019)\$50.00

11. New Business:

a. Consideration: IT Consulting Contract Extension: The Finance Director advised that a quote will be provided shortly for the replacement of the County's telephone service; ANS has advised that they will review all of our telephones bills and feel that they are able to condense the service down to two (2) bills with two (2) carriers, which in turn will provide a significant savings to the County. Currently, the County has multiple Verizon lines and other telephone vendor. It was also reported that Think IT would desire the County:

- Initiate signing an overall agreement

And:

- A schedule of work will be provided (by Think IT) of proposed work.
- Work being proposed at this time is noted from Schedule II, and will consist of the original Phase II that was proposed.
- Contracts are billed by the hour (i.e. not fixed amounts).
- The estimates being provided are to cover next year's work (\$15,000.00 - \$19,00.00)
- An assessment will need to be done within each County department.
- All contracts have been provided to the County Attorney for review and advisement.

In closing, she advised of her desire to bring the contract to the Board for approval at the next meeting session.

The County Attorney verbalized concerns with the County being billed for non-fixed fees, and that fact that the vendor is charging travel time from Richmond at 50% of their hourly rate. He questioned how much of the proposed work can be done off site, and feels that the commute is rather expensive.

The Finance Director noted that the first desire is to:

- Get an IT person hired
- Suggested man-hours will be 61-76 hours

Comments from the Board:

- *Supervisor Weakley: Verbalized favor of hiring an IT person; questioned if the vendor will work with the County to develop a job description, handle the hiring process, and return to provide future assistance if necessary; questioned where the IT personnel will be housed and how many days will the individual be in the office.*

After discussion, it was the consensus that all Board members be charged with reviewing the proposed contract agreement, and to present any questions and/or concerns onto the Finance Director.

b. Discussion: Moore Building Procurement: Chairman Jackson noted that the County currently has a lease agreement in place with Mr. Ken Moore that will expire in December 2019. He advised of the intent to make the purchase 'cost neutral' in the event the County should decide to purchase the building. Based on the numbers that he has compiled, the proposed purchase will be 'cost neutral', with a slight shortfall of about \$500.00 of a 20-year amortization schedule. He feels the proposed building will be a good investment, based on the "Go Virginia" incentive; advised of other local organizations/agencies that have now relocated to the building; suggested that the Thrift Road office complex be done away with, along with the structure that originally housed the Madison Literacy Council; suggested that a public hearing be scheduled to attain public input on the Moore Building. Supervisor McGhee: Referred to the "Go Virginia" application timeline; verbalized favor of dissolving of certain County facilities.

Ms. Cauthen advised that new funding will not be available until July 1, 2019; she also noted that no input on any forthcoming is estimated to take about six (6) months (January 2020) before there will be an idea as to how much funding can be requested by a participating locality.

Supervisor Foster: Referred to the \$25,000.00 that (the County) spent to make improvements (at the Moore Building); questioned what the cost would be in the event the County relocated the Economic Development/Tourism office (along with signage) to another location, and whether the future site would be certified by the Virginia Tourism guidelines.

Tracey Gardner, Director of Economic Development & Tourism, was present and advised of the tourism guidelines required in order for the department to be 'certified' (i.e. space requirements for display of brochures, banners, ample/available parking, easily accessible to walk-in traffic, etc.).

Supervisor Weakley: Referred to continued discussions regarding the Moore Building - suggested the County move forward or take the topic of the table; noted that a public hearing will be required in the event the County would like to acquire the building; verbalized favor of removing the County offices at Thrift Road along with other non-used facilities; suggested planning be assessed regarding possible future uses for the Old ABC Building (i.e. future business and/or governmental uses).

Supervisor Hoffman: Verbalized disfavor of the County's need to acquire additional real estate; referred to existing space at the Old ABC Building, Thrift Road offices (if these departments are relocated; future demolition of the Old Criglersville Elementary School; feels that the Madison Arcade Building is under used and is a viable place to house the Economic Development & Tourism offices (i.e. ADA accessible, ample parking, sufficient square

footage, doesn't require an elevator, building is paid for, and will require less overall maintenance, etc.); noted that the Moore Building had an issue with mold (that was remedied by the Madison Literacy Council) and that there is water in the basement of the building; questioned the condition of the roof and the overall soundness of the aging structure; noted that the Moore Building will not be a 'cost negative' endeavor based on the need for increased: 1) insurance, 2) water usage; 3) sewer usage; 4) maintenance; if part of the building is rented out, there will be a need for additional maintenance staff, which will cause increased costs to the County - unsure if TOT funds can be used to help pay for the Moore Building, and if so, these funds could be used to help improve the Madison Arcade Building to make it more attractive and more usable; referred to criteria requirements for a certified tourism center; feels that a property is only a good investment if it's truly needed; verbalized favor of being conservative with tax dollars and advised disfavor of purchasing a building at the expense of the taxpayers that isn't truly needed.

After discussion, it was suggested that the County Attorney assess exactly what County TOT funding can be utilized for.

Chairman Jackson: Noted that the County will be paying .55 cents per sq. ft. for the space being occupied by the EMS department - the Moore Building purchase price would be .26 cents per sq. ft.; also suggested that the structural soundness of the Moore Building be assessed.

The County Administrator advised that the County would have to outsource the request to have someone come inspect the soundness of the Moore Building.

After discussion, it was the consensus of the Board to schedule a public hearing to attain public comment on the Moore Building at the second June Regular Meeting.

The County Administrator asked if there is anything the Board requires of staff to move the overall process along on the Moore Building.

Supervisor Foster: Suggested that the cost study on the Moore Building be provided for review and discussion at the public hearing.

The County Attorney advised that input on the requirements for utilization of the TOT funding will be provided at the next meeting session. He also questioned if there was a concern about asbestos;

To which the Chairman advised wasn't a concern, and is already in place.

The County Administrator advised that once the structure is assessed, there will mention of asbestos being in place in the final report.

c. Graves' Mountain Lodge Festival Permit (2019)

d. Graves' Mountain Lodge Fireworks Permit (2019)

Supervisor Foster moved that the Board approve the festival permit and fireworks permit request submitted by

Graves' Mountain Lodge for 2019, seconded by Supervisor Weakley. **Aye: Jackson, Foster, Weakley, McGhee, Hoffman. Nay: (0).**

Chairman Jackson called for a twenty (20) minute recess.

e. 6:00 p.m. - Public Hearing - Six Year Road Improvement Plan for Madison County: Joel DeNunzio & Greg Banks, VDOT: Joel DeNunzio and Greg Banks of VDOT were present for the public hearing on the six-year road improvement plan for Madison County.

a. Resolution #2019-7 Adopt Secondary Six-Year Road Improvement Plan

Mr. DeNunzio proceeded to present the draft of the six-year road improvement plan that was derived from the work session done earlier this year. Highlights focused on:

- CTB funding formula (for unpaved roads)
- Telefee funds (can be used for any type of surface road [paved or unpaved] with no restriction on vehicle count)
- District Grant Unpaved (can be used for unpaved roads with 50 vehicles or more per day)

The proposed plan includes the following County roads:

- ✓ Fletcher Road (about 1 mile of paving - work should start in August 2019 - total cost is \$209,556)
- ✓ Novum Road (about two/tenths of a mile - work will be done by the Culpeper & Warrenton Districts - total cost is \$45,000)
- ✓ Pea Ridge Drive (1.1 miles of road maintenance - total cost is \$219,386)
- ✓ Desert Road (2.5 miles of roadway - total funding required is \$498,606)
- ✓ Whippoorwill Road (work will cost about \$543,400)

****All above projects can be funded through rural rustic roadway funds****

Mr. DeNunzio advised that environmental work was required in order to reinstate Forest Drive back onto the list. He also noted that some localities (Fauquier, Albemarle) have staff in place to send letters out to all residents on any roads on the list to attain public interest.

Chairman Jackson opened the floor of the public hearing.

The following individuals provided comments:

- **Kem Shackelford Courtenay** (462 Royal Lane, Madison, VA 22727), read the following statement for the record:

In 2006, my husband and I bought a farm on Royal Lane which is off of Route 671/Forest Drive. I grew up at Brampton, which is now owned by my brother Shack Shackelford, and is located at the end of Forest Drive. I have driven Forest Drive my entire life. To my knowledge there have not been improvements to Forest Drive for over 60 years with the exception of the installation of some culverts under new driveways and an enlarged culvert at the stream crossing. The residential population has increased substantially over time and VDOT has granted access onto the road for additional driveways and small roads. The size and weight of farm equipment, horse trailers and pickups and delivery vehicles have all increased over time as

well. The road is also used by pedestrians, runners and for horseback riding. It is a gravel, country road. And yes, our cars get dirty and we have to roll up our windows in the summer to keep the dust out. It has always been that way and is part of living on Forest Drive.

The maintenance and improvements to Forest Drive have not kept pace with the increased use. The potholes are significant and reappear shortly after grading. The road floods during the intense rain storms that we have been experiencing as late. I will point out that after we complained last year, VDOT has come out more regularly to grade the road. But this is not enough, the road needs to be engineered properly and improved.

For much of Forest Drive, there are no roadside ditches. Ditches provide drainage and preserve the quality of the surface. The road needs to be graded so that it drains properly and ditches and culverts provided to collect the water. That will reduce the potholes and flooding and the need for regrading every time it rains. In addition, dust abatement also helps maintain the road surface.

These are cost effective and simple solutions for maintaining a gravel road. Ditches may narrow the road in some places but there are many gate and driveway entrances that provide laybys to permit safe passing on the road.

We are not in favor of paving the road or in increasing its width. Without proper engineering, the potholes will reappear even if the road is paved. With proper engineering, the road can remain a gravel road. Forest Drive is a straight road from Route 15 to Royal Lane for two thirds of its length (about 3/4 mile).

Unfortunately, people already speed on the road which is unsafe on a narrow country road which is utilized by farm vehicles and machinery, pedestrians, runners and horseback riders. I believe if the road is paved and/or increased in its width, the speeding issue will become more problematic and dangerous.

Forest Drive is a dead end, country road a little over a mile in length. It is appropriate for it to be a narrow gravel road, where we need to pull over to let the farm equipment or horse trailers go by. But at the present time, it is clear that Forest Drive is not maintained adequately or safely for pedestrian, equine, or vehicular traffic. I believe that the County should support a safe and properly designed operating environment on Forest Drive for its residents, and those that serve them. The County should request that VDOT budget to address these issues as soon as possible to create a well-maintained and safe operating environment.

My brother Shack Shackelford, who lives on Forest Drive, is not able to be here for health reasons but has asked me to convey to you that he agrees with my position. As does my husband, Roger Courtenay.

- William "Bill" Sanford (1570 Forest Drive, Orange, VA 22960): Advised that (in his opinion) VDOT has ignored the road in the past several years; referred to the fact that the Board removed Forest Drive from the six-year plan (at the request of Mr. Billy Hill) - the road should've been done this year and based on tonight's public hearing the road may be added for next year, which he feels is unsatisfactory; referred to the fact that Mr. Hill sub-divided some of his land into lots - if the road is paved (from Mr. Hill's property where trailers are situated), but Mr. Hill doesn't reside on Forest Drive; requested there be an updated traffic count on Forest Drive, and that the road be moved to the top of the proposed list.

- Lindy Sanford (1570 Forest Drive, Orange, VA 22960): Advised that VDOT no longer drags the ditches on the road; the road isn't passable at all and floods significantly because there are no ditches in place; vehicles have to 'back up' if a school bus or large farm equipment is met (road isn't passable); advised that Woodberry Forest School also utilizes the road during school events; there's a tremendous amount of traffic on the road; verbalized no concerns as to whether or not the roadway is paved, but noted that grading, ditching and engineering is sorely needed.
- Dr. Michael D. Dowen (1578 Forest Drive, Orange, VA 22960) was unable to attend tonight's public but submitted the following letter for the record:

'This letter is in regard to the decision to not make improvements to Forest Drive (Route 671). I have lived at the terminus of this road for twenty-eight years and therefore, drive its entire length at least twice a day. At one point, there were ditches on both sides of the road, which helped water to drain away when there was rain. Over the past few years, since those ditches are no longer maintained, rain water runs down both sides of the road, leaving a narrow patch on which to drive. It is a narrow road and therefore difficult to pass by another vehicle coming the other way even when there isn't such an obstacle. Recently there have been days where 75% of the length of the entire road is completely covered with a river of water. Not only does this make driving hazardous but it has contributed to an increased number of pot holes and ruts in the road where there used to be none. A significant increase in traffic associated with multiple house trailers that are a recent edition is also a factor. This situation also seems to have contributed to more extensive flooding of the creek which passes under the road at a low point. There have been multiple occasions where I could not get home or leave home because the creek was too deep to cross. Over the last few years, I have noticed that the road had to be repaired much more frequently than in the past. I'm no engineer but it seems that it might be more cost effective to make improvements that would be lasting instead of coming in every few weeks to do repairs. Because of these factors, I am respectfully requesting that the board reconsider their decision about making improvements on Forest Drive.'

- Billy Hill (P.O. Box 1035, Madison, VA 22727): Provided accolades to VDOT for the work they've done on the road; noted that he has twenty-eight (28) lots on the road; verbalized disfavor of seeing the road fully paved - feels that paving the road will cause increased speeding; advised that the road does need some maintenance; feels the culverts are too small; noted there are folks riding horses, walking, running/jogging, bike riding, walking pets, etc.); verbalized disfavor of seeing the community destroyed; feels that VDOT knows where the greatest need is; commended the County of being frugal with taxpayer dollars.
- Francoise Seillier Moiseiwitsch (1509 Desert Road, Reva, VA 22735): Verbalized favor of keeping Desert Road graveled; noted that the road was recently graded, but potholes have returned after heavy rain.

With no further comments being brought forth, the public hearing session was closed.

Chairman Jackson: Questioned if Mr. Sanford would like to see Forest Drive Paved.

- William "Bill" Sanford: Returned to advise that he would prefer that Forest Drive be improved the same way that Booton's Lane was improved during the last year; feels that Forest Drive does need some ditching, but doesn't need to be widened.

Lindy Sanford: Concurred that drivers are getting stuck in the mud when another vehicle is met along the roadway due to no ditches being in place; noted that the entire surface of the road needs to be passable.

- *Chairman Jackson, advised of the following three (3) options, with two (2) options that apply to the Six-Year Road Improvement Plan:*

- a. Pave the road through the rural rustic program
- b. Leave the roadway as it is
- c. What type of engineering can be done to crown the road, install ditches, and fix the road and allow it to remain graveled

- William "Bill" Sanford: Returned to advise that he would prefer that Forest Drive be improved the same as Booton's Lane; feels that Forest Drive does need some ditching, but the road doesn't need to be widened.

Mr. DeNunzio noted that the road area was reviewed, but leaves very few viable options. VDOT does initiate more effort into ditching gravel roads, however, there are areas of Forest Drive that have limited width in place, which leaves little room for ditching. He noted that VDOT assesses potholes in an effort to alleviate them. He also noted that rural rustic roads aren't engineered roads. There are also many low-lying areas that are having flooding issues which aren't necessarily due to culverts.

- Chairman Jackson: Noted that based on VDOT discussions, it was questioned whether the County should send out letters to the property owners to attain their input. It was further questioned whether the County should reinstate Forest Drive onto the list (above Pea Ridge Drive and after Novum Road); also noted that nothing can really be done to alleviate the problems unless eminent domain is provided.

Mr. DeNunzio referred to the funding for each project as noted on the proposed list. If desired, Forest Drive can be reinstated and nothing will need to be removed from the list in order to accommodate the change. The improvements should be funded within the next six (6) years.

- Roger Berry, Director of Facilities & Maintenance, was present and noted that potholes can only be removed by being cut out; scraping and filling with gravel doesn't alleviate the potholes.
- Lindy Sanford: Noted that the lack of ditching does create a problem; the road is basically non-passable.
- William "Bill" Sanford: Referred to an area of the road that gets washed out during heavy rains; feels that

larger culverts would be more advantageous; also noted that

- *Supervisor McGhee: Questioned if the rural rustic program would be a viable option; doesn't feel that the aforementioned option would resolve a lot of today's concerns; feels that speed will increase if the road is paved; suggested the Board assess what the residents have to say about the road.*
- *Supervisor Weakley: Feels that the residents want the best option to improve the existing road; inquired about maintenance; noted that paving will increase the speed, but won't remedy the all of the citizen's concerns; also, doesn't feel that the rural rustic program will remedy the issues in place; questioned if annual maintenance funds could be utilized to help cover costs associated with drainage, replacing culverts and ditching.*
- *Supervisor Hoffman: Suggested that the County contact the landowners along Forest Drive to assess their input; also suggested that Forest Drive be moved up before Whippoorwill Road.*

Mr. DeNunzio noted that (in his opinion) the drainage problem will not be fully addressed through usual maintenance or through the use of the rural rustic road plan; noted that VDOT will do a better job of ditching in the future.

It was also questioned that if Forest Drive is reinstated to the plan, will this action deter VDOT from doing any improvement work at this point.

Chairman Jackson: Further noted that letters can be submitted to the residents (Rt. 671); Forest Drive can be reinstated on the proposed plan.

Mr. DeNunzio noted that reinstating the road will not affect VDOT from performing measures to improve the existing road; however, no improvements will be complete before then next six (6) years.

- William "Bill" Sanford: Referred to a comment made at a previous meeting that 'we were hasty' (as stated by the Chairman), which he took offence to; requested that Forest Drive be moved up the list without letters being sent to the property owners.
- *Supervisor Weakley: Noted that (in his opinion) it does matter where projects are stated on the list with regard to funding mechanisms.*

After discussion, it was the consensus of the Board to list Forest Drive between Novum Road and Pea Ridge Drive, with letters being sent out to property owners to attain input.

- Kem Shackelford Courtenay: Suggested that any funding that could be used to pave the road be used to initiate property ditching, which would resolve tonight's issues and be much cheaper; verbalized disfavor of paving the road;

Mr. DeNunzio advised that he will submit information to the Board regarding the process utilized in Fauquier and Albemarle pertaining to adding roads to the proposed plan.

After discussion, it was further requested by the Board that VDOT move Forest Drive to the draft plan below Novum Road and before Pea Ridge Drive, per funding, and resubmit the draft for signature at a future meeting. Additionally, a new resolution will be ready for signature at the next meeting session.

Supervisor Weakley: Clarified that funding wouldn't be available to start construction (on Forest Drive) this year

The County Attorney noted that the language in tonight's Resolution would change, but only the exhibit item to the Resolution.

After discussion, Mr. Banks noted that the signed Resolution can wait until the next meeting session.

- *Chairman Jackson: Advised that the County is going through a transition stage with planning and zoning; therefore, it may be a month or two before letters are able to be sent out to the residents.*

f. Joint Meeting with Planning Commission - July 3'2019: Charles Michael Fisher, Commission member, was present and advised that the Commission wanted to assess whether to move the meeting set for July 3'2019 if there were cases for discussion (in lieu of the July holiday).

After discussion, it was the consensus of the Board to hold a joint meeting, on July 3'2019 contingent upon there being cases for discussion and action.

12. Information/Correspondence:

a. Report: Status on Various Projects & Initiatives: The County Administrator provided a brief overview of the status on various projects and initiatives with emphasis on the following items:

- IT Upgrade
- Reassessment
- Transfer Station

b (1). SNP Press Release Cover Email

b (2). SNP Press Release Exploring Park History

The County Administrator advised that the Shenandoah National Park has now established a data base that connects pictures and artifacts to a map that can be assessed through a link.

- James Ballard: Provided a brief overview of the recent Blue Ridge Committee meeting; advised that the park will soon release an online link of all park records concerning all findings in the park (i.e. artifacts, discovered property, etc.); advised of an upcoming park 'neighbor day' - each locality is invited to have a small tent display in place for the event.

c. Health Department Notice: The County Administrator advised that a letter has been received from the Virginia Department of Health to advise that the local health department will be vacating the building on August 6'2019.

c (1). Health Insurance Email

c (2). Health Insurance Email: The County Administrator advised that the school board had a brief discussion yesterday on health insurance; they've agreed to remain with the current healthcare provider for the next insurance renewal cycle. The procurement procedure will commence during this span of time. It's hoped that we can get to the point where employee/employer fractions are the same for the school, county and social

services (i.e. currently on separate schedules), and to have the overall process for healthcare on a set schedule for multiple years as opposed to being annual.

- *Chairman Jackson: Suggested that when healthcare rates decrease, the school and county need to rebid for a better price.*

13. Public Comment:

Chairman Jackson opened the floor for public comment. With no further comments being brought forth, the public comment session was closed.

14. Closed Session:

15. Adjourn:

*With no further action being required, Supervisor Hoffman moved that the meeting be adjourned, seconded by Supervisor Foster. **Aye: Jackson, Foster, Weakley, McGhee, Hoffman. Nay: (0).***

R. Clay Jackson, Chairman
Madison County Board of Supervisors

Clerk of the Board of the Madison County Board of Supervisors

Adopted on:

Copies: Board of supervisors, County Attorney & Constitutional Officers

Adopted: May 28, 2019

- *Ordinance ID #2019-8 [To Fix Tax Rates in Madison County for Tax Year Beginning 1'1'2019]*
- *Resolution #2019-8 [To Adopt the FY20 Budget for Madison County]*
- *Resolution #2019-9 [Adopting Madison County Fees for FY20 & Thereafter Unless & Until Changed]*



Agenda **Amended #3**

Regular Meeting

Madison County Board of Supervisors

Tuesday, May 14, 2019 at 4:00 p.m.

County Administration Building, Auditorium

414 N Main Street, Madison, Virginia 22727

1. Call to Order, ***Pledge of Allegiance*** & Moment of Silence
2. Determine Presence of a Quorum / Adopt Agenda
3. Public Comment

4. Special Appearances

5. Constitutional Officers

6. County Departments

- a. Discussion: EMS Interim Building Ambulance Shelter EMS Director Hillstrom
- b. Consideration: Emergency Management Mutual Aid Agreement with Rappahannock County.....Emergency Services Coordinator Sherer
- c. Consideration: Emergency Management First Responder Body Armor...Emergency Services Coordinator Sherer

7. Committees or Organizations

- a. Status Report: Committee and Other Appointments Deputy Clerk Frye

8. Finance.....Director of Finance/Assistant County Administrator Costello

- a. Consideration: Recent Claims
- b. Consideration: Appropriation for EMS Interim Station Ambulance Shelter (#36)
- c. Consideration: Appropriation for Zoning & Planning [Accrued Leave Payout] (#37)
- d. Consideration: Appropriation for Commonwealth Attorney's Office (#38)

9. Minutes Deputy Clerk Frye

- a. Consideration: April 23, May 1 & 7 Meeting Minutes

10. Old Business

- a. Consideration: FY20 Tax Rate Ordinance (ID#2019-8) County Administrator Hobbs
- b. Consideration: FY20 Budget Adoption Resolution [Resolution #2019-8] ... County Administrator Hobbs
- c. Consideration: FY20 Administrative Fee Resolution [Resolution #2019-9]. County Administrator Hobbs

11. New Business

- a. Consideration: IT Consulting Contract Extension Director of Finance/Assistant County Administrator Costello
- b. Discussion: Moore Building Procurement Chairman Jackson
- c. Graves Mountain Lodge Festival Permit (2019)
- d. Graves/ Mountain Lodge - Fireworks Permit (2019)
- e. 6:00 p.m. - Public Hearing - Six Year Road Improvement Plan for Madison County...Joel DeNunzio & Greg Banks, VDOT-
a. [Resolution #2019-7 Adopt Secondary Six-Year Road Improvement Plan]

12. Information/Correspondence

- a. Status Report on Various Projects and Initiatives.....County Administrator Hobbs
- b (1). SNP Press Release Cover Email
- b (2). SNP Press Release Exploring Park History
- c. Health Department Notice
- c (1). Health Insurance Email
- c (2). Health Insurance Email

13. Public Comment

14. Closed Session

15. Adjourn

AMENDMENTS NOTED IN ROYAL BLUE WITH YELLOW HIGHLIGHT